

ROLES AND RESPONSIBILITIES
Editor of Community Dental Health Journal
General Duties
<ul style="list-style-type: none"> • Member of BASCD Council and as such provide requested general and any specific support to the work of the Committee.
Journal Duties
<ul style="list-style-type: none"> • Collaborate with BASCD on the strategic direction of the journal. • Select circa 50 high quality papers for publication each year from about 350 received submissions using the mechanism of peer review. • Improve the quality of the journal demonstrated by considering a range of relevant metrics. • Efficiently lead the review process to minimise the delay between submission and publication. • Ensure the journal content is responsive to the needs of the readership in terms of the articles published. • Liaise with representatives of EADPH and SESPO, whose membership are readers and contributors to the journal. • Agree strategic and implement operational changes to the journal as agreed by BASCD Council. • Review the terms of reference and appointments of the editorial board in collaboration with BASCD Council. • Work with the Editorial Board. • Appoint and manage an editorial assistant. • Maintain a suitable pool of people able to peer review. • Work with BASCD to ensure the long-term success of the journal. • Work with the publishers of the journal to ensure a high quality and timely product.
Council Duties
<ul style="list-style-type: none"> • Provide reports on the journal to BASCD Council meetings (currently two per year).

Conference Duties
<ul style="list-style-type: none">• Not applicable
AGM Duties
<ul style="list-style-type: none">• Provide annual report on the journal
Consultants and Specialists Group Duties
<ul style="list-style-type: none">• Not applicable
Financial Duties
<ul style="list-style-type: none">• Liaise with BASCD Treasurer around finances of the journal